

Grassroots Grants

Limestone Coast 2020-21

Guidelines for applicants

Grassroots Grants funding is provided by the Limestone Coast Landscape Board landscape levy. Funding is available for projects valued greater than \$1,000 (+ GST) for the 2020-21 financial year, with a total of \$250,283 available. Funding will be awarded to projects on a competitive basis¹ and the Limestone Coast Landscape Board (the Board) expects to fund a range of projects across the region addressing its priority areas.

Funding will be awarded on merit to those projects that demonstrate the best value for money and delivery of agricultural and environmental benefits in accordance with the Board's priorities. Applications will be addressed against standard eligibility and assessment criteria.

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¹ The Board reserves the right to allocate funding as it sees fit. Grassroots Grants could be awarded to specialist, emergency relief projects as required e.g. fire or flood recovery.



1. Introduction

Limestone Coast Landscape Board

The *Landscape South Australia Act 2019* (the Act) states that regional landscape boards must establish and maintain a Grassroots Grants Program for its region to support individuals, volunteers, community organisations and other bodies working at the local level on a not-for-profit basis². The Act commits regional landscape boards to make grants available to undertake natural resources management activities that help to achieve environmental benefits at the local level.

Consideration for funding will be made for a broad range of sustainable land management and environment protection projects that address both emerging and continuing priority issues across the region.

Project proposals must be submitted by COB 24 August 2020 for project completion in the 2020-21 financial year.

2. Eligibility criteria

The following eligibility criteria will need to be met. The applicant will need to:

- be an individual, volunteer, community organisation or other body working at the local level
- be undertaking natural resources management activities that help to achieve environmental benefits at the local level
- be a legal entity or be sponsored by a legal entity
- have the agreement of any partner and/or sponsoring organisation³ to submit the proposal, and provide a letter of support with the application form
- ensure that proposed project activities are not a component of any other funding agreement
- ensure that written approval for any works undertaken on land owned by another person/entity, other than the applicant, is attached to the application
- be undertaking project activities within the Limestone Coast Landscape Board region (See Appendix A for a map of the region)

3. Limestone Coast Landscape Board Priorities

Eligible projects will contribute to one or more of the priorities of the Board.

- Maintain water quality and availability
- Minimise impacts of pest plants and animals
- Maintain the health of soils and land
- Conserve native vegetation, wetlands and coastal habitats

² 'For-profit' organisations can apply for funding as long as the project is not-for-profit.

³ A 'sponsoring organisation' is required if the applicant is not a legal entity. Please seek clarification from a LCLB staff member listed in Section 8.



The Board's full Business Plan for 2020/21 can be found [on our website](#).

4. Funding

Funding will be offered to individuals, volunteers, community organisations and other bodies working at the local level on a not-for-profit project, on the following basis:

- Payment will be made upon signing of grant agreement and prior to the project commencing, unless otherwise deemed suitable to pay on progress reports. Larger projects may be required to complete progress reports, prior to release of full funding.
- Projects to be completed by 30 June 2021 and fully acquitted by 30 July 2021. No extension will be available.
- Funding for a project manager may be considered for more complex projects. This needs to be itemised in the budget.
- Successful projects will be expected to acknowledge the Limestone Coast Landscape Board in their promotions and publications. Logos and branding information will be supplied.
- Funding will not be provided for projects that have already commenced.

5. Eligible expenditure

Only expenditure incurred by the funding recipient, directly attributable to the approved project, will be considered eligible expenditure.

Eligible expenditure cannot be incurred before the grant agreement has been signed by both parties.

Eligible expenditure must be incurred on or before the project completion date.

Funding is provided strictly to support the project and its core activities as per the grant application and any approved variations.

For the purpose of assessing a project proposal, ineligible activities and items include but are not limited to:

- establishment of new production sites or facilities
- activities causing or with the potential to cause environmental damage, either directly or indirectly
- preparation of the original grant application
- routine administration expenses including but not limited to accommodation, office computing facilities, legal and accounting fees and bank charges



This list is not exhaustive. Other activities or specific expenditure may be ineligible where the Board decides they do not directly support the achievement of the planned outcomes of the project or that they are contrary to the spirit and intention of the funding.

6. How will your project submission be assessed?

Project proposals will be assessed against how well they address the following questions:

- a. How does this project meet one or more of the LCLB's investment priorities?
- b. How does the project deliver good value for money?
- c. Does the project have a community engagement or capacity building component?
- d. How does the project benefit the community?
- e. Does the project have clear and achievable monitoring and evaluation procedures?
- f. If relevant, does the project have information on how it will be supported after grant funding has expired?
- g. Is appropriate and sufficient supporting documentation attached to the application?
- h. Does the project address one or more of the following criteria?
 - Facilitates the sustainable use of natural resources within the region
 - Enhances the productivity of sustainably-managed farm businesses through natural resource management
 - Enhanced biological diversity through the protection of areas of remnant native vegetation and supports the restoration of systems and processes that have been degraded or lost
 - Prevention or reduction of the impacts of pest plant and animal species that may have an adverse effect on the environment, production systems and the community
 - Increased capacity of people to manage natural resources through the provision of education opportunities and support mechanisms
 - Integrated long-term and short-term economic, environmental and social considerations into resource use planning and decision making processes
 - Consideration of the Aboriginal heritage, interests of traditional owners, other heritage issues and the interest of the community in relation to natural resources
 - Promotion of the connection to, and responsibilities of, Aboriginal people to country, and increases community understanding of the cultural values of water, land and biodiversity
 - Promotion of an understanding of the interrelationship between managing soil, water, biodiversity assets and primary production



- Provision of opportunities for production systems to adapt to climate change.
- Use of innovative strategies to address identified gaps in knowledge, skills and technical understanding
- Contribution to the development of partnerships between the Board and industry groups and commercial entities
- Contribution to positive practice change using well understood existing practices or through innovation and new ideas
- Development of strategies or tools addressing emerging issues, or previously unidentified limitations to implementing sustainable land management practices demonstrating value for money

7. Application for funding and project delivery

Stage 1

It is strongly recommended that applicants discuss their project ideas with a Grassroots Grants team member (listed below in Section 8) prior to completing an application. This will assist to address the priorities of both the applicant and the Board, and identify opportunities for establishing a successful partnership.

Stage 2

Once a project scope has been developed, the applicant will submit an application for assessment.

Applications must be submitted via the online **Grants Management System**. All grants will be managed through this system. Support to use the online system is available **by emailing DEW.Grants@sa.gov.au** or by contacting a staff member listed in section 8. If your query is in relation to your grant content, please refer to the list in section 8.

To access the Grants Management System

<https://gmsportal.environment.sa.gov.au> for the external portal to be accessed outside of Government network – **this will apply to most Applicants.**

<http://gmsportal.environment.sa.gov.au> for the external portal to be accessed within Government network – for Local Government, schools etc.

<http://gmsportal.env.sa.gov.au> for the external portal to be accessed within Government network on CITRIX

The closing date for applications will be midnight on 24 August 2020. There will be no extensions.

Stage 3

Projects will be assessed against a set of pre-determined criteria by an assessment panel including Limestone Coast Landscape Board staff and Board representation. Recommended successful applications will be submitted to the Board for approval.



Stage 4

Applicants will be notified by the end of October 2020 of a successful application upon receipt of a Grant Agreement. Unsuccessful applicants will be notified by letter. If the grant is successful, a grant agreement must be signed by both parties before any work is commenced. Grant funding will be provided upon receipt of a compliant Tax Invoice. Some projects may be funded in stages. These details will be included in the grant agreement.

Stage 5

Project implementation will commence, and proceed against the agreed deliverables and any conditions outlined in the grant agreement.

Grantees will be encouraged to invite Limestone Coast Landscape Board members and staff to their activities to build relationships and document Grassroots Grants projects for promotion and engagement with the wider community.

Stage 6

The project will be completed by 30 June 2021, and reporting undertaken in the Grants Management System, in accordance with the grant agreement.

8. Assistance with project submissions and further information

Assistance in developing projects can be provided by staff listed below. This will ensure that the project outcomes are aligned with the Board's 2020/21 Business Plan.

The Board office can also be contacted on 8735 1177.

Position	Contact	Role
Snr Project Officer Landscape Planning	Alison Boomsma Alison.Boomsma@sa.gov.au	Grassroots Grants information, advice and technical support
Snr Admin Officer	Steph Ward Stephanie.Ward2@sa.gov.au	
Team Leaders Landscape Operations and Pest Management	Deb Lang Deb.Lang@sa.gov.au Kym Haebich Kym.haebich@sa.gov.au	pest plant and animal control technical advice
Bush Management Advisor	Jacqui Owen Jacqui.Owen@sa.gov.au	biodiversity technical advice
Wetland Restoration Advisor	Lu-Wei Spinks Lu-Wei.Spinks@sa.gov.au	wetland technical advice
Regional Agriculture Landcare Facilitators	Skylea McLean and Eykolina Benny Skylea.Mclean@sa.gov.au Eykolina.Benny@sa.gov.au	regional networks, primary production advice



9. Appendix

Map of the region and subregions

